

Business Process Outsourcing

Creating bespoke solutions for growth-orientated businesses

Accounting, payroll and HR services can often be time consuming and costly for businesses of all sizes, yet the function is imperative for business continuity and growth.

At Grant Thornton, our team offers a comprehensive outsourced solution which meets your business needs. Our team tailors its solution dependent on the size of your business and on your growth objectives. Our professionals offer a cost effective solution which is compliant with regulatory requirements.

Through our relationship based approach, we work with you to identify areas of improvement and efficiency, whilst driving business continuity, which results in the key stakeholders of the business being able to focus on what they do best.

We have more than a
1,000
people working across
outsourcing services
worldwide, our teams
deliver seamless and
co-ordinated solutions
globally

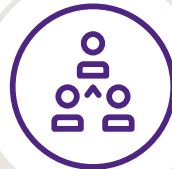
Our services include:

Accounting

- Book-keeping and vendor payment processing
- Accounting system set up and ad hoc accounting services
- Month and year end closing and reporting (trial balance, income statement, balance sheet.)
- Budgeting and customised Management Information System (MIS) reporting
- Revenue certification

Payroll

- Payroll setup using Microsoft Dynamics AX Pay for GCC countries
- Generation of monthly payroll reports, payslips, payroll journal, YTD reports
- Payroll bank file as per Wage Protection System (WPS) where applicable
- Payroll support services including employee benefits, gratuity, annual leave and General Organisation of Social Insurance (GOSI)



Secondment

- Temporary / long term secondment of finance, HR, payroll staff across various levels
- Secondment of staff for migration to new accounting / payroll software
- Training on accounting software and Microsoft Excel
- Specialised roles for government and public sector organisations

HR Services

- HR Advisory and best practice knowledge sharing, support with HRMS setup
- Preparation of offer / employment letters as per company templates
- Maintaining and archival of employee personal records, letters and training records
- Tracking employee annual leave, air ticket, passport and visa expiry

Our clients get the very best that Grant Thornton has to offer

We recognise that senior management teams are under constant time pressures; however the accounting and finance needs of a business cannot be put on hold.

We work with you to understand your business needs, before putting together a process and system to manage your accounting and payroll function - whether this is on a monthly, short-term or long-term basis.

We also provide you with HR advisory services, along with supporting secondments, so that you can focus on operating the business, whilst we take care of your internal process needs.

About us

Grant Thornton Azerbaijan

As a member firm of Grant Thornton International Ltd and a leading business adviser, our brand is respected globally as one of the major global accounting organisations recognised by capital markets, regulators and international standards setting bodies.

Privately owned, publicly listed and public-sector clients come to us for our technical skills and industry capabilities but also for our different way of working. Our member firm partners and teams invest the time to truly understand your business, giving real insight and a fresh perspective to keep you moving.

We have extensive local and regional knowledge, and are constantly evolving and developing alongside our clients. Grant Thornton Azerbaijan has the scale to meet your changing needs, but with the insight and agility that helps you to stay one step ahead. Therefore, whether a business has domestic or international aspirations, Grant Thornton can help you to unlock your potential for growth.

Contact Us



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